



## Yearly Status Report - 2014-2015

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		KGF FIRST GRADE COLLEGE
Name of the head of the Institution		DR C KRISHNAKUMAR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08153260383
Mobile no.		9449730798
Registered Email		principalkgffgc@yahoo.co.in
Alternate Email		principal.fgc@gvet.edu.in
Address		OORGAUM KGF
City/Town		KGF
State/UT		Karnataka
Pincode		563120
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	REVATHY PG
Phone no/Alternate Phone no.	08153260383
Mobile no.	9449771907
Registered Email	principalkgffgc@yahoo.co.in
Alternate Email	principal.fgc@gvet.edu.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://kgffgc.gvet.edu.in">https://kgffgc.gvet.edu.in</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://kgffgc.gvet.edu.in">https://kgffgc.gvet.edu.in</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	77.2	2007	31-Mar-2007	30-Mar-2012
2	B	2.51	2014	24-Sep-2014	23-Sep-2019

<b>6. Date of Establishment of IQAC</b>	20-Dec-2004
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
RELEVANCE OF TEACHERS DAY	05-Sep-2014 1	650
INDIAN MARS MISSION	29-Sep-2014	500

	1	
BIO FUEL AWARENESS	14-Feb-2015 1	600
RELEVANCE OF YOUTH DAY	04-Mar-2015 1	750
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Preparation of calendar of events for the college Plan for extra activities for slow and advanced learners Plan and execute orientation programme for the First year students Plan for over all development of the college Take a note of all activities/happenings in the college and guide, where required and act as a bridge to create and maintain conducive atmosphere in the college.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
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To enhance scientific temperament in students through mars mission pgm	Students developed scientific approach
To widen the horizon of the student through Aids awareness Legal awareness pgm	Students are more knowledged
To make a student Health and environment conscious through Motor vehicle free day, Plastic free campus.	Clean campus and enlightened students
To develop Nationalistic thinking, bio fuels,	Make students better citizens
To inculcate the right attitude in the student through ethnic day,Pre marital counselling.	Mould a student to fit the society better
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> <tr> <td style="text-align: center;">GOVERNING COUNCIL MEETING</td> <td style="text-align: center;">29-Nov-2019</td> </tr> </table>		Name of Statutory Body	Meeting Date	GOVERNING COUNCIL MEETING	29-Nov-2019
Name of Statutory Body	Meeting Date				
GOVERNING COUNCIL MEETING	29-Nov-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2014				
Date of Submission	30-Sep-2014				
17. Does the Institution have Management Information System ?	No				

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has a well-structured system. The Principal is the head of the institution. He is assisted by the various departments, headed by well experienced staff and more often with better knowledge in their respective fields. The HOD is assisted by the departmental staff. They are normally assisted by attenders (who are sometimes technically qualified). In administration, principal is assisted by the Superintendent, who in turn is assisted by the I division and II division clerks and attenders. He is also assisted by a typist. Librarian takes care of the library wing of the college.

Sports is taken care of by the Physical director appointed for the purpose. Information and changes percolate from the principal downwards and hence acts as a clear mechanism for curriculum delivery. All happenings are well documented. Supervision is also ensured accordingly. The principal is guided by the College Governing Council, consisting of university representative, Local educationists/experts, Trust representatives and Teacher representatives, and the College Management Trust consisting of the District Collector, university representatives, management members etc..as members. The Principal also takes decisions in consultations with the HODs' concerned. All consultations and decisions are recorded as and when necessary. College matters and departmental matters are discussed thread bare in the appropriate meetings and the same are executed. Results are monitored and course corrections done if and when necessary. Aspects concerning hidden curriculum are also discussed, pep talks given as and when needed by the experienced and well trained staff. This helps to overcome social and cultural problems as and when they crop up. Pep talk is also given to encourage students to participate in the various events, competitions and programs conducted by the college, so that large majority of students bear the fruit of such activities. A similar well-oiled mechanism exists at the college to impart practical curriculum. It is ensured that students perform every single experiment individually to gain high confidence level. Practical experiments are conducted in a perfect and fool proof method.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	CBZ	30/06/2014
BSc	PMG	30/06/2014
BCA	BCA	30/06/2014
BA	OPT ENG	30/06/2014
BA	HEG	30/06/2014

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		

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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	BCOM	50
BCom	BCOM	10
BCom	BCOM	50
BA	BA	15

[View File](#)

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is obtained from Current students on a five-point scale, with 1 being bad and 5 being excellent. Questions are framed in relevance to the college and its operation. Feedback from other stake holders namely staff is taken every now and then by word of mouth in person or during staff meetings and the same are incorporated, and the cycle is repeated for betterment. A PET (Performance Enhancement Team) is formed to decipher the details available in the feedback forms. The feedback questionnaire is consolidated time and again, thoroughly analyzed, strengths and weaknesses identified. Factors influencing the same are looked into and corrective measures decided and implemented by the PET with the principal. Fine tuning is done to enhance performance in stronger areas, and to transit from weaker areas to stronger areas as the case may be.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HES , HEE , HEG	300	25	21
BSc	PCM , PMG , CBZ , PMCS	261	30	25
BCom	BCom	300	170	142
BCA	BCA	60	16	13

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2014	201	0	26	0	26

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
68	18	3	3	2	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Permanent staff are assigned as Mentors to students, class wise. The mentor meets the mentees at regular intervals, altogether as well as in person. His/her problems are discussed if any. A mentor collects all details of the mentee assigned to him. This includes their academic and extra-curricular activities. The mentor knows the talents, attitude, habits, strengths/weaknesses, likes/dislikes etc. about the mentee. Cameras are provided at different locations including the auditoria. A student can be observed if needed. The college being relatively small, every detail of the student can also be collected from other colleagues and departments, ensuring not to jeopardize the interests of the student. Thus the mentor knows the mentee in every detail. Attendance taken regularly also helps in monitoring the mentee. Mentor meets the mentee at regular intervals and when required. All efforts are taken to know the mentee in every detail. Knowing a problem is half solving it. Thus the students are helped to enhance their strengths and also to overcome their weaknesses. They are also helped with respect to scholarships, applying for their exams and the like. Their tolerance and happiness levels are increased and in the process, their bench mark is steadily raised.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
781	26	1 : 30

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	C	SEM	03/12/2014	15/02/2015
BA	A	SEM	03/12/2014	28/01/2015
BCA	SB	SEM	03/12/2014	21/01/2015
BSc	S	SEM	03/12/2014	21/01/2015
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Besides the external evaluation of the students done at the end of every semester by the university, exams/tests are conducted at the college level after starting of the semester and before the university exam. Previously a committee was formed in the beginning of the year as 'Examination Committee', headed by a convener, with a few members to do the process of internal evaluation. In order to make the process effective for conducting exam, for valuation and tabulation/recording, and subsequently to make the students more benefited, the Head of the Department is made the convenor with some of the staff as memers. On behalf of the convener, principal calls for meeting of staff members to discuss all related matter as and when need arises. At the meeting, dates of Internal Assessment exams are fixed and finalized. These dates are intimated to the students along with the timetable in the notice board and through a memo. At least ten days' early notice is given to the students to prepare. In the mean while the committee takes decision and gets ready with the following.

- Procuring bluebooks for answer booklets
- Listing possible questions in the portions announced for test
- Getting students to write an assignment and submit the same for correction and return
- Selection of questions for the test as per IQAC pattern
- Preparing question paper (Typing and Printing/Xeroxing)
- Preparing appropriate answer as approved by the IQAC
- Seating arrangement for students
- Room invigilator allotment and briefing

After conduction of exams, the following are taken up.

- Evaluation of answer scripts
- Consolidation of marks after II IA exam
- IA Marks allotment as per CBCS pattern, taking the test marks and assignment marks into consideration
- Announcing IA Marks to students and incorporating corrections if any.
- Uploading these marks to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- I assignment questions to be given by 09/08/14
- I IA exam to be conducted by 23/08/14
- I IA exam scripts to be evaluated and marks tabulated by 05/09/14
- II IA assignment questions to be given by 08/09/14
- II IA exam to be conducted by 24/09/14
- II IA exam scripts to be evaluated and marks tabulated by 30/09/14
- Final IA marks to be submitted/ entered in the register concerned by 05/10/14

This will be the schedule for internal exams conducted by the college, besides the university exam is scheduled and conducted by the university, in co-ordination with the college

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://kgffqc.qvet.edu.in>



## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C	BCom	BCOM	220	160	80
S	BSc	BSC	25	12	48
A	BA	BA	48	36	75
SB	BCA	BCA	12	10	83
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://kgffgc.gvet.edu.in>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	PHYSICS EXPERIMENT TRAINER KITS	COLLEGE	KGFFGC KIT	PHYSICS TRAINERS	15/01/2015
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<b>No file uploaded.</b>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS CAMP/ADOPTION OF A VILLAGE	NSS FGC KGF	2	50
FACILITIES IN SANAGANAHALLI VILLAGE, Bangarapet TQ	BCOM	2	10

Socio-economic conditions at Ajjappanahalli village, Bangarpet TQ	BCOM	2	50
The Aspects of Indian civilization	BA	2	15
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION	KGF FGC	BLOOD DONATION CAMP	3	50
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
<b>No Data Entered/Not Applicable !!!</b>			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	108	38	6	20	22	9	16	4	3
Added	0	0	0	0	0	0	0	0	0
Total	108	38	6	20	22	9	16	4	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
18	14	3	4

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There is no complexity in the procedures for maintaining various facilities in the college, since the college is relatively young and so are most of the equipment. At the end of the academic year, various departments convey to the relevant maintenance agency through the principal regarding up keeping or servicing of equipment which can be done away during the holidays to follow. In some of the departments like physics, students are involved in maintaining equipment with the guidance of the don'ts in the lab. As a mode of keeping updated, readymade equipment are used minimum and they are also being phased out. There has been no readymade equipment purchased for about 15 years now. Experiments performed are designed in a unique way where minimum or no maintenance is necessary. Computers and UPS are serviced at regular intervals. Older systems are phased out as and when needed. Books in the library is increased, as per requirement from departments. Facilities like cc camera, are usually maintained by the person who installed them. Sports complex is used and maintained in co-ordination with Bharath Gold Mines Limited, KGF Students are encouraged to use these facilities liberally, at their convenience. They are encouraged to use the lab facilities whenever they require and repeat experiments at regular intervals. This makes them very comfortable and confident with experiments.

<https://kgffgc.gvet.edu.in>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	GOI-SCBCM	460	1142192
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
MENTORING	28/07/2014	781	COLLEGE
YOGA	11/08/2014	25	PATANJALI, BANGALORE

PERSONAL COUNSELLING	30/06/2014	40	COLLEGE
LANGUAGE LAB	30/06/2014	484	COLLEGE
Remedial coaching	30/06/2014	442	COLLEGE
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	CAREER COUNSELLING	150	290	50	10
2015	PEPTALK ON PREPARATIONS ON COMPETITIVE EXAMS	280	280	10	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
36	34	3

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2014	22	BCOM	COMMERCE	VARIOUS	MCOM
2014	10	BSC	SCIENCE	VARIOUS	MSC
2014	13	BA	ARTS	VARIOUS	MA
2014	8	BCA, BSC	SCIENCE	VARIOUS	MCA
2014	1	BA	ARTS	BANGALORE UNIV	MSW
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
DRAMA	TALUK	25
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has Students forums namely Commerce forum, Science forum, Arts forum, Sports forum, Cultural forum Literary forum Each forum conducts its activities for the students with the help of member students and staff. They chalk out program for the whole year, inform students of the same, conducts selections, trains them for inter collegiate competitions and the requirements of the college is also met from the same. Depending on the event, they are invited to participate in the corresponding meetings and their suggestions are taken.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

300

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two mention worthy practices of decentralization and participative management

of the college last year were as follows. A. Examination committee in the college conducts the Internal Assessment exams with utmost seriousness. The various stages involved are • Examination committee convener and members are appointed in the staff meeting at the beginning of the year • The committee meets and decides on the IA1 and IA2 dates in consultation with the principal and staff, which is announced to the students and staff to give a heads up for their respective preparation w.r.t. completion of syllabus and assignments well in time • They decide upon the number of sheets in the answer booklet, facing sheet and wrapper contents, color of wrapper-combination wise, the number of booklets for each combination etc. and then give it for printing with serial Nos. to a printing press • As the dates approach, possible questions are set by the teacher concerned as per standards set by IQAC • The final questions are selected by the Examination committee and given for duplicity by printing/Xerox, just before the exam date • The committee prepares a timetable and communicates it to the students and staff • Students allotment for different rooms is done so that no copying is possible and utmost discipline is maintained • Staff are allotted for room invigilation, and overall supervision duties and communicated • Student allotment for different rooms is displayed on the notice board and on the desk top, so that there is no discrepancy • Attendance sheets are prepared • Answer books are handled and precisely accounted by a sub committee • Room invigilators are instructed to be strictly vigilant • After completion, booklets are handed over to the answer booklet section, which are accounted • When exams are completed booklets are handed over to the departments for evaluation which could be central or otherwise with in a time frame • Students are shown their answer books mistakes discussed and taken back • Marks are tabulated in the departmental register and a copy given to the committee • After both IA exams, marks are consolidated and entered for submission to the university All this is done with minimal or no interference from the principal. Staff participate and manage their respective part with utmost care and vigilance. B. The cultural committee works quite independently to conduct various cultural activities. They meet and decide upon the various activities they intend to have within the limited financial and time frames for the whole year starting from Inaugural function, ethnic day, national festivals like Independence day, Republic day, Teachers day, Librarian day, women's day, Gandhi jayanthi, Ambedkar jayanthi, Vivekananda jayanthi etc. the committee plans for conducting various competitions like Rangoli, Drawing, Painting, Sketching, Singing-various categories, Dancing, cooking under various constraints, lecture contest, elocution, essay writing, pick and speak and the like. All these events end up with the Valedictory function. For all these events all staff take up responsibilities for smooth conduct, again with the help of students.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	More books are added to the available lot. E-library is being planned. Computer aided teaching is used more often in the college. Physical infrastructure in the campus is more than adequate. It is well taken care off. Instrumentation availability is also enhanced as-and-when-required basis. Available instrumentation is



	made best use of. Students are encouraged to use computers to the brink.
Human Resource Management	With good Human Resource available, effective utilization is taking place and the result is close to what best one could expect. The strength and weakness of each of the staff is well observed and are accordingly utilized to bring out the best in them and to help overcome the bad in them. They are given responsibilities according to their caliber. They are encouraged to come up to the expectations. Their service is best utilized towards an acceptable outcome, in any standards. Accordingly, a strategy is developed and staff deployed to achieve the best for the institution.
Industry Interaction / Collaboration	Depending on our requirements, available industrial resources are best tapped. Limitation is with the available resources. Maximum utilization is achieved by way of Guest talk, Industrial visit by students and staff, Educational tour, Projects done with industrial collaboration etc. It is best used by the Commerce department.
Admission of Students	Current students are kept satisfied, by knowing their needs and finding solutions for their problems. They are grilled for better performance. In a small place like KGF, message spreads better through word-of-mouth. The good feedback mechanism is carefully deciphered and corrective measures implemented time and again. All related grievances are sincerely addressed. For better implementation, student bodies are effectively involved.
Curriculum Development	The college has no provision for introducing changes in the theory part of Formal curriculum. In the Practical part of the curriculum, there is scope for improvement. The college can introduce experiments under 'any other relevant experiment'. The college has phased out several experiments that are out dated like vacuum tube based and introduced relatively newer versions of the same like OP AMP based. Readymade boards are discouraged and experiments are done using Breadboards, Spring boards, and discrete components where ever possible. This is unique of our

college. Similar trend is followed in other departments too, where ever possible. The college has developed indigenous kit with about 1/5th the price. These are maintained by the staff with selected students who are interested in learning extra. This also helps in easy maintenance. Under Hidden curriculum, the college does plenty of events including Guru vandane, guest talk, special lecturers, ethnic day celebrations, Vivekananda jayanthi, Dr.SR Ranganathan's Birthday and others.

Teaching and Learning

Monotony caused by the chalk and board is effectively replaced by the very attractive colorful methods. Technology is exploited to the brink with the use of computer based teaching including power point, internet, WIFI, Whatsapp, e-mail. Notes are given to students by one of these techniques most often. Techniques like Group Discussion is exploited in subjects like English to bring out the best in the students, ever possible. By these processes, student participation is enhanced considerably. Easy syllabus is often covered by way of seminars. All out efforts are made to help students identify their strengths and weaknesses.

Examination and Evaluation

To attain academic excellence students are made to take up Internal Assessment exams with utmost seriousness. They are slotted and conducted in a strict atmosphere both by the permanent and temporary faculty. A high degree of time sense is inculcated. Question papers are done and secured with no chances of pilferage. Secrecy is strictly adhered to. Absenting is strongly discouraged. Evaluation is done meticulously, answer books shown to students, correct answers discussed, common mistakes discussed and collected back. Thus a well-tuned strategy is developed and deployed.

Research and Development

Though two of our staff are pursuing Doctorate in their respective areas, Research and Development facilities are not available in the campus except for online literature survey, typing and processing and the like which is done during their leisure times. Quite a few experiments in the labs have reached the current state after serious study

and successive changes. Newer, simpler and more valuable experiments are designed and set up for the students. Most often interested students are involved in these activities. A sense of study and research is implanted in the student's mind. He is taught not to take things as told as-it-is. Thus an attitude of scientific thinking is introduced in the minds of the students.

### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> <li>• Development activities and relevant information are intimated to-and-fro through e-governance.</li> <li>• All communication to and from the government, DCE and JD offices are through e-governance</li> </ul>
Administration	<ul style="list-style-type: none"> <li>• College is administered by the education department through e-governance</li> <li>• All communication to and from the government is by e-governance</li> <li>• Any communication to all staff like timetable is through e-governance</li> <li>• Government orders etc. being sent between staff is through e-governance</li> </ul>
Finance and Accounts	<ul style="list-style-type: none"> <li>• All communication from and to the Government is online, besides hard copy maintenance</li> <li>• Student scholarships application and communication are online</li> </ul>
Student Admission and Support	<ul style="list-style-type: none"> <li>• Student admission to the college is done online</li> <li>• Notes and any other requirement to the students are sent online</li> <li>• Seminar assignments and relevant required material or clarification are sent online</li> </ul>
Examination	<p>This process is partly online. A student gets his/her admission ticket online. Their results are also declared online, though hard copy follows.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme- On Environment and Public Health	1	29/10/2014	29/11/2014	30
Refresher Course - In Life Science	1	03/12/2014	23/12/2014	21
Refresher Course - In Life Science	1	18/02/2015	10/03/2015	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	1

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Management gets the college accounts audited meticulously with professionals including chartered accountants internally. These are also externally audited through government auditors, by the government. Recommendations by them is regularly incorporated for the betterment of system.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
GOLDEN VALLEY EDUCATIONAL TRUST	2306842	SALARY

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6.4.3 – Total corpus fund generated

0

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	GC MEMBERS
Administrative	No		Yes	GC MEMBERS

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are enlightened about developmental changes happening in the college, at regular intervals Policy matters regarding discipline and fees are conveyed to the parents through PTA If needed, parents support is taken to reach and convince the students and public during exigencies Students unrest if any is best handled through PTA

6.5.3 – Development programmes for support staff (at least three)

Any health emergencies to them or their family members is attended to by the principal and management with the use of their personal good offices. Financial assistance for fees is provided by the management, wherever needed

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Facelift is given to the class rooms including light and fan facilities Staff are fully encouraged to do research Staff are encouraged to attend conferences and workshops It is planned to conduct intercollegiate competitions in the fields of sports and cultural activities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2014	Legal awareness	16/12/2014	16/12/2014	16/12/2014	700
2014	Personal safety for women	26/07/2014	26/07/2014	26/07/2014	650
2015	Environmental awareness program	22/01/2015	22/01/2015	22/01/2015	720

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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equity	27/02/2015	27/02/2015	400	300

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	3	3	30/06/2014	3	Sports events	GROUND FACILITY BEST UTILIZED	200
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
YOGA	11/08/2014	25/09/2014	40
SENSITIZE YOUTHS ABOUT SOCIAL EVILS	26/07/2014	26/07/2014	400
LEGAL AWARENESS	16/12/2014	16/12/2014	600
AIDS AWARENESS	14/02/2015	14/02/2015	620
VIVEKANANDA JAYANTHI	04/03/2015	04/03/2015	700
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Campus is cleared of weeds at regular intervals by staff and students
- 2.

Campus is made plastic free 3. Over 500 trees and saplings are surviving and growing 4. No motored-vehicle-day is followed once a month, also to get into our natural habits 5. Mobile use is discouraged/detested in the campus

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

• In the Physics laboratory, all experiments are divided into a number of cycles, with four experiments in each cycle. Each experiment is duplicated or triplicated depending on the availability of apparatus and complexity of the experiment. • All the students in the batch is divided into four sub-batches. Each experimental set up may havenot more than two students,most often. • The students help the staff in setting up of the lab for the cycle, which is done one day before the start of the cycle. Charts are also made available for the students for the I cycle of experiments • When students come to the lab, they keep the record for the previous experiment done for signature of teacher in charge. They also get their observation signed in which they would have written down basics like formula, circuit diagram, tabular column and graph, towards preparation • Each experiment is explained by the teacher to the sub-batch. It is ensured that they perform the experiment,individually • They connect circuit, take readings, tabulate the same, plot graph if any, do calculations and when things are complete, take the signature of the teacher in charge before they leave. • The student records the experiment completed, and submits for signature of the teacher in charge who signs the record after verifying the signature in the observation. Thus a fool proof method is devised, followed, fine-tuned and practiced, which leads the students to perfection.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://kgffgc.gvet.edu.in/>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Early days of this college coming into existence, higher education was a very distant dream for local community. The community comprised of a vast majority of illiterate people, who have come down mostly from Tamil Nadu to work under highly demanding physical conditions in the Bharath Gold Mines Limited, KGF. These people were highly illiterate and labor class from backward community. They were very keen to get their wards educated, but could not do so due to non availability of facilities. The then management of this college had visionaries who came together with the sole purpose of serving the needs of these people, and their upliftment. Subsequently this college was opened in 1962 with support from every nook and corner. The college has produced the first graduate in almost every single house in the region. This has further increased many graduates from each family. All this with minimal fees and hence with minimal facilities this story every single household in Kolar Gold Field would utter. This college has produced thousands of graduates in Arts, Science and commerce faculties. Some of them have reached the highest levels in their respective organizations. This college has contributed to creamy layer in all fields like engineering, medicine, IT, Research, teaching and others. Our old students have reached top slots in various public and private sectors, including international institutions.

Provide the weblink of the institution

<http://kgffgc.gvet.edu.in/>

## 8.Future Plans of Actions for Next Academic Year

To conduct intercollegiate cultural competitions To conduct skill development programs for students to improve their employability To improve class room facilities To widen the scope of mid day meal for students with the help of management To train office staff in office computerization Work with SBI for enhanced loan facility for staff during emergencies